

WEDNESDAY, OCTOBER 25, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:05 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Albert Penksa, County Manager; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Daryl Crum, Tax Services Director; Don Fennimore, Court Administrator; Laura Rowland, Executive Director of Probation Services; Geoffrey Willett, Director of Technology & Training, Probation Services; News Reporters Vanessa Pellechio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Phiel to approve the Minutes of the October 11, 2017 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

State Representative Dan Moul reviewed the unclaimed property with the Department of Treasury. He discovered \$6,186.46 of unclaimed property that belongs to Adams County. His office has prepared a claim form for the County to designate one person to sign the letter of appointment to forward to the Department of Treasury to have this money returned to the county.

Proclamations:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim the following proclamations, which were presented to Eileen Grenell, Collaborating for Youth:
 - **“30th National Red Ribbon Week”** - October 23 - 31, 2017 in Adams County.
 - **“15th Adams County Medicine Take Back Day”** – Saturday, October 28, 2017

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim Thursday, October 26, 2017 as **“Keeping the Lights On After School”**. This proclamation was presented to Amelia Contreras, Manos Unidas.

Motion carried.

Adult Probation:

With recommendation from Geoffrey Willett, Director of Technology and Training, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Board Chairman Randy L. Phiel to sign the BI Monitoring Equipment Extended Warranty and Support Services Agreement to cover 25 Radio Frequency Electronic Monitoring Devices, 6 Cellular Electronic Monitoring Devices, and 6 GPS Electronic Monitoring Devices owned and operated by the Department/County for house arrest supervision monitoring purposes. This Agreement is in the amount of \$9,924.00 and is effective January 1 through December 31, 2017.

Motion carried.

Commissioners:

With recommendation from Michele Miller, HR Director, and upon final review from Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the Capital Blue, BlueCross Vision Renewal Agreement in the amount of – Single = \$5.10; Employee & Spouse = \$12.53; Parent & Child = \$9.27; Parent & Children = \$12.64 and Family = \$15.96 effective January 1, 2018 through December 31, 2018 with a guaranteed Administrative Fee of \$1.00 per contract per month through December 31, 2019.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Separation of Employment and approval to post:

- Nicole Assi, Caseworker Supervisor with Children & Youth Services, effective September 22, 2017
- Katheryn Flynn, Corrections Officer, effective October 17, 2017
- Wendell Pontious, Corrections Officer, effective October 17, 2017
- Paul Wege, HR Generalist II, effective October 13, 2017 – not posting at this time

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period October 9, 2017 through October 20, 2017:

General Fund Total	\$ 1,192,539.36
General Fund	\$ 298,853.34
Payroll	\$ 893,686.02
Children & Youth Services	\$ 229,345.47
HazMat Fund	\$ 126.88
Law Enforcement	\$ 714.08
Commissary Fund	\$ 4,742.75
Records Management	\$ 7,380.00
Act 137 (Affordable Housing)	\$ 595.00
Human Services	\$ 4,300.00
Capital Projects-Reserve	\$ 69,632.39
Human Services Building	\$ 1,627.22
911 Fund	\$ 335,182.00
Internal Service Fund	\$ 339,599.70

Motion carried.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Other Business:

No Other Business was brought to the Board at this time.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 10:05 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk