

WEDNESDAY, APRIL 10, 2019:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Beth Cissel, Deputy Controller; Molly Mudd, Solicitor; Don Fennimore, Court Administrator; Michele Miller, HR Director; Sarah Finkey, Children & Youth Administrator; Cindy Keeney, Victim Witness Director; Melissa Devlin, Finance Director; Rebecca Moreland, Grants Coordinator; John Phillips; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the April 3, 2019 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim April 7-13, 2019 as "**NATIONAL CRIME VICTIM'S RIGHTS WEEK**" in Adams County. This proclamation was presented to Cindy Keeney, Director of Victim Witness and other community members.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim the month of April 2019 as "**CHILD ABUSE MONTH**" in Adams County. This proclamation was presented to Sarah Finkey, Children & Youth Administrator and staff of Children & Youth Services.

Motion carried.

Public Comment:

No Public Comment was brought before the Board at this time.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Sign the Adoption Assistance Agreements with the following:
 - R.D. & P.D. on behalf of E.D. in the monthly subsidy amount of \$1,350.00
 - J.B. & T.B. on behalf of Q.C. in the monthly subsidy amount of \$900
 - J.B. & T.B. on behalf of L.C. in the monthly subsidy amount of \$900
 - J.B. & T.B. on behalf of E.C. in the monthly subsidy amount of \$900

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve the appointment of Elida Murray to the Adams County Children & Youth Services Advisory Board, effective April 10, 2019.

Motion carried.

Elections and Voter Registration:

With recommendation by Director Angie Crouse, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, to sign and approve the Sales Order Agreement with Election Systems & Software (ES&S) of Omaha, Nebraska that includes election hardware and software, equipment installation, equipment operations training, poll worker training and election on-site support for a voter-verified paper ballot election system as approved by the Pennsylvania Department of State and in accordance with COSTARS Contract #039-003, at a cost to the County of \$456,760.00.

Motion carried.

Building & Maintenance Department:

With recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, to approve the SimplexGrinnell Proposal and Service Agreement for inspection of the fire connection check valves and gauge calibration at the Human Services Building, at a cost to the County of \$1,215.

Motion carried.

Planning:

With recommendation from Sherri Clayton-Williams, Director, to approve the following:

- Mr. Martin moved, seconded by Mr. Qually, to authorize Chairman Randy L. Phiel to sign on behalf of the Board of Commissioners the Quote for On-Call Technical GIS Support Services from geographIT, a division of EBA Engineering, Inc. for ArcGIS Enterprise architecture, implementation, and migration support services through December 31, 2019, on a time and material basis not-to-exceed \$5,000.00.

Motion carried.

With recommendation from Sherri Clayton-Williams, Director, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

- FY 2017 Community Development Block Grant (CDBG) Cooperation Agreement between the County of Adams and Littlestown Borough in the amount of \$85,592.00 and the FY 2018 CDBG Cooperation Agreement between the County of Adams and Littlestown Borough in the amount of \$92,651.00 both for the installation of ADA compliant curb ramps in the Borough.
- FY 2017 CDBG (C000069657) Sub-recipient Agreement with New Hope Ministries in the amount of \$20,000.00 to support their Workforce Development Program.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Courts:

- Separation of employment for Samantha Lowman, General Clerk in Court Administration, effective April 23, 2019

Separation of Employment:

- Rescind the employment of Cali Bailey, Corrections Officer, effective April 8, 2019
- Xavier Rosario, Corrections Officer, effective April 9, 2019

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period March 25, 2019 through April 5, 2019:

General Fund Total	\$ 1,488,416.85
General Fund	\$ 534,492.88
Pcard Payment	\$ 9,850.73
Debt Service Payments	\$ 10,896.35
Payroll Week #14	\$ 933,176.89
Children & Youth Services	\$ 205,653.18
HazMat	\$ 5,509.52
Commissary Fund	\$ 2,022.94
Records Management	\$ 11,000.00
Hotel Tax Fund	\$ 65,742.49
Human Services	\$ 3,331.58
Capital Projects-Reserve	\$ 15,288.99
Human Services Building	\$ 475.00
Capital Projects	\$ 25,928.37
911 Fund	\$ 52,158.93
Internal Service Fund	\$ 555,647.79

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioner's Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 9:46 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk