

Proposed AGENDA, WEDNESDAY, MAY 19, 2021:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the May 5, 2021 Commissioners' Meeting as presented.

Recognitions:

Acknowledge the years of service for serving on the Adams County Ag Land Preservation Board of Directors – Deb Kammerer (22 years) and Wayne Smith (13 years).

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

District Attorney:

Recommendation from District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, that the Board appoint Chairman Randy L. Phiel to sign on behalf of the Board the Equitable Sharing Agreement and Certification with the United States Department of Justice, which certifies that the Adams County District Attorney's Office did not receive any funds from federal asset forfeiture programs for the fiscal year ending December 31, 2020, and further certifies that the County agrees to abide by the conditions of the Equitable Sharing Program should it receive future funding from said Program.

Information Technology:

Recommendation from Phillip Walter, CIO and after review by Solicitor Molly Mudd, that the Board of Commissioners sign and execute the following:

- Appoint Chairman Randy L. Phiel to execute on behalf of the Board the End User Information Form with Cisco Systems, Inc., for the licensing of the "Cisco Flex" Plan. The Cisco Flex Plan expands the current functionality of the County's voice-over-internet-protocol (VOIP) system, allowing greater flexibility for employees to receive and return calls from the general public straight from their mobile computers and expands WebEx video conferencing capabilities. The quote (#1012304) for this plan is provided by Link Computer Corporation, an authorized Cisco reseller and COSTARS Vendor (Contract #s 003-040 and 006-186). The Agreement is effective July 1, 2021 through December 31, 2024, at a cost of \$20,311.20 per year, beginning in 2022. Total cost is \$60,933.60 over the forty-two (42) month life of the Agreement.

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Tax Services Department:

Recommendation from Chief Assessor Susan Miller, that the Board of Commissioners approve the following:

- Personal Tax Exemption for the following who have met the County's guidelines:
 - Ron Heindel, Estere Guza and Joanne May all of Oxford Township
- Disabled Veterans Real Property Tax Exemption Requests
 - Karen L. Rebert, 18 Bourbon Trail, Fairfield, PA, Hamiltonban Township, Parcel #18BB0-0093, qualifies as a surviving spouse and will continue with the exemption on this property.
 - Gary S. Ridgely, 341 Coleman Road, Gettysburg, PA, Straban Township, Parcel #38H11-0029 which consists of his home and multiple outbuildings on 2.44 acres effective with the 2021-2022 School Taxes
 - Michael O. Mummert, 316 Church Road, Orrtanna, PA, Franklin Township, Parcel #12B09-0054 to include an additional .49 acres, for exemption that was not included in his previous exemption request and has been approved by the PA Department of Military & Veterans Affairs, effective retroactive back to the 2018-2019 School Taxes
 - Minerva V. Bernier, 701 McGlaughlin Road, Fairfield, PA, Liberty Township, Parcel #25AA0-0020 for her home and personal shed on 1.03 acres effective with the 2021-2022 School Taxes
 - James Deffley, III, 258 Big Rock Road, East Berlin, PA, Reading Township, Parcel #36K06-0009 for his home and multiple outbuildings on 3.99 acres effective with the 2021-2022 School Taxes
 - Robert A. Hahn, 6654 Baltimore Pike, Littlestown, PA, Germany Township, Parcel #15J18-0062B for his home and personal shed on .52 acres effective with the 2021-2022 School Taxes

Planning Department:

Recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve and e-sign the First Amendment to Contract No. C00007551 with the Commonwealth of Pennsylvania, Department of Community and Economic Development, reducing the total contract amount by SEVENTY THOUSAND, FOUR HUNDRED THIRTEEN DOLLARS AND NO CENTS (\$70,413.00) such that the total amount of the Contract AS AMENDED now totals TWO HUNDRED TWENTY EIGHT THOUSAND, THIRTY DOLLARS AND NO CENTS (\$228,030.00). The Amendment is necessitated by the withdrawal of the Subrecipient Gettysburg Borough's allocation based upon the Borough's inability to spend the funds according to the term and conditions of the Agreement and within the time frame so specified.

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Office of Budget & Purchasing:

- Recommendation from Phillip Swope, Assistant Director and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign on behalf of the Board the Open-End Equity Lease Rate Quote #4801222 subject to the terms set forth in the Master Equity Lease Agreement previously executed by the County with Enterprise Fleet Management for a 2021 Ford F-450 XLT 4x4 SD Super Cab with Rugby LP Aluminum Dump Body and Western Plow. The term of the lease is five (5) years, and the total cost of the lease is \$66,529.00, to be paid from contracted services.
- Recommendation from Melissa Devlin, Director and after review by Solicitor Molly Mudd, that the Board of Commissions appoint Chairman Randy L. Phiel to approve the following Agreements with BFPE International, Inc., a Maryland Corporation, for the inspection and monitoring of fire and security systems in the Mercy House at 45 West High Street, Gettysburg:
 - Test & Inspection Agreement – for the testing/inspection of various fire alarm controls and detectors at an annual fee of \$725.00 for a one (1) year term.
 - Monitoring Agreement – for the monitoring of the fire alarm & security system at an annual fee of \$340.00 per system, plus a one-time cellular equipment fee of \$785.00 and a monthly cellular fee of \$35.00, for a one (1) year term.

Building & Maintenance:

Recommendation from Larry Steinour, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign on behalf of the Board an Agreement with Winter Engine-Generator Service, Inc. of York, PA for an annual visual inspection and written report of that inspection of the generators and equipment located on the twenty (20) sites identified on the Equipment List addendum, at a cost to the County of \$5,338.00.

Adams County Library:

Recommendation from the Adams County Library Board of Trustees to appoint the following to the Board of Directors:

- Heidi Gillis – first three-year term
- Kara Boehne-Miele – first three-year term
- Genevieve Felty – second three-year term
- Ray Schwartz – second three-year term

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners review and sign a Memorandum of Understanding with the American Federation of State, County, and Municipal Employees, AFL-CIO, District Council 89 (“AFSCME”) setting an agreed upon protocol for the uniform application and enforcement of rules surrounding the use of unscheduled paid time off by staff members.

Commissioner’s Office:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Ratify the Statement of Work provided by Global Data Consultants (GDC), LLC of Chambersburg that was executed by Chairman Randy L. Phiel on or about May 10, 2021 specifying the services to be performed by GDC, and the charges for both normal business hours and after-hours support. The Master Contract terms and conditions, approved by the Board on or about May 5th, remain unchanged.
- Appoint Chairman Randy L. Phiel to execute on behalf of the Board Change Order #2 with The Efficiency Network (TEN) of Pittsburgh, to add \$9,245.00 for the conversion of the pneumatic components of the environmental control system to digital components, with (2) additional Variable Volume Terminals (VVTs) to be installed in the basement of the Courthouse.
- Ratify the May 10th Amendment to Contract #3607282 with Lamar Advertising Company of York, specifying substitute panel space #25087 on US 30E 3 miles east of Gettysburg, east facing, in place of the originally agreed upon advertising space, that was rendered unavailable through no fault of Lamar.
- Note for the record the approval by the Pennsylvania Emergency Management Agency (PEMA) of the extension of the period of performance of the 2019 9-1-1 Statewide Interconnectivity Funding Grant, pursuant to Paragraphs 6 & 7 of the Grant Agreement, allowing for additional time to complete the installation and implementation of the South-Central Task Force Dispatch Protocols project that is currently underway at the Department of Emergency Services. The period of performance has been extended to March 31, 2022. This extension of time in no way varies or supersedes the terms and conditions of the Grant Agreement (PEMA 2019-015) signed by PEMA and Adams County for the South-Central Task Force Dispatch Protocols Project.
- Authorize Chairman Randy L. Phiel to execute on behalf of the Board the Contract Documents submitted by Lobar Site Development for the Rehabilitation of 40 County-owned Bridges.

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Commissioner's Office cont'd:

Note for the record that the Adams County Board of Commissioners does hereby authorize the County's Engineers, C.S. Davidson, Inc., to act on behalf of the Board to solicit written proposals for a Roof-Mount Solar Array Design and Installation Project to be located at the Adams County Human Services Building, 525 Boyd's School Road, Gettysburg, Cumberland Township, PA 17325. Requests for Information to be directed to Sondra J. Laub, P.E., Senior Project Manager, at SLJ@csdavidson.com, until Friday, May 28, 2021.

Personnel Report:

Court:

Recommendation from Don Fennimore, Court Administrator, to note the employment of the following, effective May 17, 2021:

Court Administration: Nayeli Lua, Executive Assistant and Karen Brown, Court Reporter

Domestic Relations: Conference Officers – Cortlyn Clark; Colton Knott; Stacie Wineholt and William W. Acker, Title IV-D Attorney

Effective June 2, 2021 – Angela Sontheimer, Unpaid Intern, effective June 2, 2021 through approximately August 27, 2021

Probation Services: Unpaid Internship of Logan Goodwill, effective June 2, 2021 through August 1, 2021 for approximately 240 hours.

Separation of Employment: Robert Powell, Chief Tipstaff, effective July 15, 2021

Controller's Department:

Recommendation from Controller John Phillips to note the employment of Chloe Armstrong, Intern, effective May 17, 2021.

Sheriff's Department:

Recommendation from Sheriff James Miller, to note the employment of Christine Snyder, Deputy Sheriff First Class, effective June 14, 2021.

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of Bradley Kommeth, 911 GIS Technician, effective June 7, 2021.

Building & Maintenance Department:

Recommendation from Larry Steinour, Director, to approve the employment of Steven Elser, Maintenance Tech 3 HVAC, effective June 14, 2021.

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Personnel Report cont'd:

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the employment of the following Corrections Officers, pending successful completion of background screenings: Effective May 3, 2021: Faith Bavis, Damian Merkson and effective June 7, 2021: Christopher Cama

Separation of Employment with permission to post:

- Zachary Huber, Caseworker 2-Truancy & Shared Case Responsibility Specialist, effective June 4, 2021
- Hailey Gruntz, Caseworker 2, effective May 26, 2021
- Brian Whittaker, Lieutenant, Adams County Adult Correctional Complex, effective May 24, 2021
- James Cole, Corrections Officer, effective May 16, 2021
- Justin Showers, Corrections Officers, effective May 21, 2021
- Michael Selvage, Corrections Officer, effective May 13, 2021
- Faith Bavis, Corrections Officer Trainee, effective May 4, 2021
- William Congleton, Corrections Officer, effective May 26, 2021

Expenditures:

Approve the following expenditures for the period May 3, 2021 through May 14, 2021:

General Fund Total	\$ 2,841,532.37
General Fund	\$ 430,983.04
Debt Service Payments	\$ 1,397,488.58
Payroll – Week #19	\$ 1,013,060.75
Children & Youth Services	\$ 146,203.97
Liquid Fuels	\$ 5,238.12
HazMat Fund	\$ 51.19
Ag Land Funds	\$ 28,051.92
Commissary Fund	\$ 3,342.76
Records Management	\$ 76.50
Hotel Tax Fund	\$ 175,883.83
Act 13 Bridge Improvements	\$ 3,758.75
Pass Through Grant-Interest	\$ 1,000,000.00
Capital Project-Reserve	\$ 100,652.54
Capital Projects	\$ 84.68
911 Fund	\$ 1,469.75
Internal Service Fund	\$ 252,081.49

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Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: